

Car Accident Information Worksheet

Print this and keep it in your glove box. After a crash, once everyone is safe, fill it in at the scene. It covers what insurers and state crash reports usually ask for.

The crash

Date	Time	Weather / road conditions
Exact location (street, cross street, city, state)		
Police called? (yes/no)	Police agency	Report / case number
Officer name	Badge number	Towed? Where to?

Other driver

Full name	Phone
Address	
Driver's license # and state	Plate # and state
Vehicle year / make / model / color	Owner (if not the driver)
Insurance company	Policy number

Witnesses

Witness 1 name	Phone
Witness 2 name	Phone

What happened and the damage

Describe what happened, in order

Damage to your vehicle

Injuries (anyone, however minor)

Before you leave the scene

- ☐ Photos of all vehicles, plates, damage, the scene, road signs and skid marks
- ☐ Photo of the other driver's license and insurance card (with permission)
- ☐ Checked your state's crash-reporting rule (fairclaimcalculator.com/guides/accident-reporting/)
- ☐ Did not admit fault or sign anything except a police form