

State Insurance Department Complaint Worksheet

If your insurer won't respond or you believe your claim was handled unfairly, you can file a free complaint with your state insurance department. Fill this in first so the complaint is complete, dated and easy to follow.

Your name	Phone	Email
Insurance company	Claim number	Policy number
Date of loss	Date claim filed	Adjuster name

What happened

Timeline of the claim (dates of each contact, offer and response)

What you believe was handled unfairly or not answered

What outcome you are asking for

Documents to attach

- ☐ Your claim communication log
- ☐ Every letter and email from the insurer
- ☐ Valuation report or repair estimate
- ☐ Your written requests and any responses

Find your state insurance department: content.naic.org/state-insurance-departments. How to file: fairclaimcalculator.com/guides/claim-process/filing-a-complaint-with-your-state-insurance-department/